

**ASSOCIATION OF OIL PIPE LINES  
FERC FORM 6 AND PAGE 700  
EDUCATIONAL TRAINING  
FEBRUARY 20-21, 2013  
Tremont House  
2300 Ship's Mechanic Row, Galveston, Texas**

The Association of Oil Pipe Lines (AOPL) is sponsoring training courses on the FERC Form 6 and Page 700. Come join the growing group of individuals and companies who are interested in obtaining a more thorough and detailed understanding of the FERC Form 6 requirements and preparation, as well as the theory and purpose behind the Page 700. Space is limited for this conference.

**Wednesday, February 20, 2013** is tailored for staff and managers who are directly responsible for the preparation of FERC Form 6, exclusive of Page 700. The instructors will take you page-by-page through the FERC Form 6. The course will help clarify issues, explain proper work paper documentation, and define terms used on the Form. Discussion will be encouraged on the wide range of issues to be addressed by conference presenters. This is considered to be an intermediate level course, and will be a full-day session.

**Thursday, February 21, 2013** is tailored for staff and managers who are directly responsible for the Page 700 data. This session will address the theory and definitions behind Page 700. Line item calculations are not within the scope of this section of the seminar. This is considered to be an intermediate level course, and will be a half-day session.

**Presenters** - All the presenters work with, or are consultants to, oil pipeline companies who have experience with FERC Form 6 filings.

**Course Topics** - Course topics will cover all aspects of the Form 6, including the general information statements and notes to the financial statements. Detailed presentations will be made on the following subjects: property and depreciation; taxes; equity; schedules on company affiliates; plant statistical data and the Form 6 validation checklist. On Day 2, participants will study Page 700 in-depth and review a FERC Opinion 154-B cost of service filing example.

**Meeting Location** – Tremont House, 2300 Ship's Mechanic Row, Galveston, TX.

**Accommodations** – AOPL has obtained a group rate of \$129 at the Tremont House. **Reservations may be made by contacting the hotel directly at 409-765-7721.** When reserving your room, ask for the Association of Oil Pipe Lines' rate. If you have trouble obtaining this rate, contact Heather Keith at 202-292-4507. **To receive this special price, you must make your reservation on or before Friday, February 1, 2013.**

**Session Times:**

February 20, 2013      8:30 a.m. – 4:30 p.m. (Breakfast and Lunch included)  
February 21, 2013      8:00 a.m. – 11:30 a.m. (Breakfast included)

**Networking Session – New This Year:**

February 20, 2013      6:00 p.m. – 7:30 p.m. (Food and Beverages included)

### **Cost of the Seminar**

February 20 2013 - \$200

February 21, 2013 - \$100

February 20-21, 2012 - \$300

**Registration** – The registration fee must be paid for your registration to be considered complete. ***Online registration will be available starting on January 2, 2013*** at [www.aopl.org](http://www.aopl.org). Click on Meetings tab on the left side menu to begin the process. If you do not have a username and password or cannot remember one, follow the directions below to retrieve this information.

1. Visit the AOPL website at [www.aopl.org](http://www.aopl.org).
2. Click on Meetings located on the left side menu.
3. Click on FERC Form 6 Training.
4. Enter your Username and Password and this will take you to the registration page.
5. If you are a new user, please click on Obtain Password. This will prompt you to complete a profile and then give you access to the registration process. If you don't know your username and password, click on Obtain Password and it will be provided to you.

These courses are open to all AOPL member company employees, their Form 6 and Page 700 service providers, and other attendees that have an affiliation with an oil pipeline company, either as a direct employee or as a consultant.

**Payment** - If you are paying by check, register online and select check on the payment page. Checks should be mailed to:

Association of Oil Pipe Lines  
Attn: Heather Keith  
1808 Eye Street, NW Suite 300  
Washington, DC 20006

If you are paying by credit card, please select credit card on the payment page and complete the required information.

**Cancellation Fee** – Cancellations made prior to February 11, 2013 will be charged a \$25 fee. **There will be no refunds for cancellations on or after February 11, 2013**, however you may send a substitute in your place permitted that you notify AOPL of the substitution.

### **Continuing Education Credits – CPA**

The Association of Oil Pipe Lines is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417 or by visiting the web site: [www.nasba.org](http://www.nasba.org). For more information regarding administrative policies such as complaint and refund, please contact AOPL's office at 202-292-4507.

There are no prerequisites or advance preparation in terms of experience or education to attend this course. This course is presented in a group-live format. The program level is intermediate. The NASBA CPE Fields of Study is Specialized Knowledge and Applications. The total CPE credits for February 20, 2013 is 6 hours and 3 hours for February 21, 2013, provided you attend the entire course each day.

Your credits will be calculated based upon your attendance as documented in the CPE attendance form and attested to by you. In accordance with the standards of the National Registry of CPE Sponsors, CPE credits will be granted based on a 50-minute hour. General remarks, business meeting breaks, lunch, etc. were not included in the computation of credit hours. The AOPL Coordinator will provide you with a Certificate of Completion based upon the attestation information provided in the CPE attendance form. If you fail to follow the procedures for filing this form on-site, there will be no subsequent ability to be awarded CPE credits for the courses. This form must be submitted to the on-site AOPL Coordinator upon your departure from the Conference.

AOPL is registered with the Texas State Board of Public Accountancy as a CPE sponsor. This registration does not constitute an endorsement by the Board as to the quality of our CPE program. The Association of Oil Pipe Line's Texas CPE Sponsor Number is 003466. This Registration is approved until April 20, 2013.

### **Learning Objectives**

As a result of attending this conference, participants should be able to understand and prepare FERC Form 6, and learn the industry standards related to proper documentation of the FERC Form 6. As a result of attendance, conference participants should be able to recognize the related accounting, legal, and economics issues important to the oil pipeline industry in preparing the FERC Form 6 document.

### **Prerequisite Experience and Education**

Courses include presentations at the intermediate level. **Basic-level** courses require no prior experience and only a rudimentary knowledge of the topic. **Intermediate-level** courses target participants with one to three (1-3) years of experience, ideally within the regulated energy transportation industry, and a working knowledge of financial or regulatory issues. **Advanced-level** courses target participants with three (3) or more years of relevant experience. None of the courses require advance preparation.